

APPLICATION INFORMATION

Jan van Eyck Academie

Post-Academic Institute for Research and Production

Fine Art, Design, Theory

www.janvaneyck.com

**Jan van Eyck Academie
Post-Academic Institute for Research
and Production: Fine Art, Design, Theory**

GENERAL APPLICATION GUIDE 2008

Introduction

The Jan van Eyck Academie is an institute for research and production in the fields of fine art, design and theory. Every year, 48 international researchers realise their individual or collective projects in the artistic and critical environment that is the Jan van Eyck. In doing so, they are advised by a team of artists, designers and theoreticians who have won their spurs globally. The researchers can also avail themselves of facilities that support their projects from first concept to public presentation. All in all, the Jan van Eyck offers artists, designers and theoreticians time and space to do research and realise productions, either about topics of their own choosing or as part of a project formulated by the institute itself.

Multi-Disciplinary Research

The Jan van Eyck is not led by predetermined leitmotifs. Artists, designers and theoreticians can submit independently formulated proposals for research and/or production in the departments of Fine Art, Design and Theory. They can also participate in research projects formulated by the departments: Design Negation; After 1968. What is the Political?; the Circle for Lacanian ideology Critique; The Pensive Image. The result is a very heterogeneous programme of research topics. Information about the three departments and their projects can be found in the separate brochures. The miscellaneous nature of its research projects and productions make the Jan van Eyck a multi-disciplinary institute. The crosslinks which can exist between individual and/or collective projects and the exchange between researchers with different cultural and intellectual interests result in a creative and challenging working environment.

Programme

The multi-disciplinary research projects are the basis for the Jan van Eyck programme. Researchers, departments and the institute organise various weekly activities, to which special speakers are invited: lectures, seminars, workshops, screenings, exhibitions, discussions,... These activities are announced on the website and via email. The Jan van Eyck community and external interested parties are welcome to attend this programme. Since the Jan van Eyck also aims to initiate the debate on art, design and theory and make it public, some activities are regularly organised with partners at regional, national and international venues, such as galleries, museums, academies, universities,... In this way, the institute generates a dynamic and critical exchange between the researchers and the cultural field.

FACILITIES

(Artistic) Advice

The Fine Art, Design and Theory departments and the collective research projects are led by advising researchers. The difference between advising researchers and researchers is a matter of curriculum: they could be typified as senior and junior researchers. Advising researchers give (artistic) advice to researchers. They question objectives, methodologies and realised research projects; they create conditions for the best possible set-up for individual research projects; they offer guidance with the set-up of production plans. Researchers of all departments can turn to all advising researchers. In order to obtain additional advice, researchers can invite guests. They can submit proposals to their departments to this end. These invited researchers can give lectures, seminars and workshops or have individual meetings with researchers.

Studio and Gallery Space

Researchers have a right to a studio/working space at the Jan van Eyck. Depending on the type of research and production, and on the individual or collective nature

of the project, a specific studio is assigned. Studios have wireless telephone and Internet connections.

The Jan van Eyck Academie has a gallery space that researchers can use to present their work.

Workshops/Knowledge Fields

Researchers can use the facilities of several workshops: materials (wood and other materials); time-based productions; analogue and digital (online and offline) publishing (including photography and silk-screen). A team of technical advisors, headed by the general productions coordinator, explains the specific characteristics of particular materials and production techniques, their artistic implications and how equipment functions. If necessary, collaborations with specialised institutes can be set up to obtain complementary guidance and equipment.

Coordination and Communication Productions

Researchers can turn to the expertise of the academy's staff concerning the coordination, editing and publicity of productions, publications, installations, exhibitions and activities (lectures, symposia...). Researchers can ask staff for advice, for drawing up production plans and budgets or for contacting external parties.

Library and Documentation Centre

The library has a specialised collection of books, magazines, audio-visual material and multi-media in the fields of art history and theory, philosophy, modern and contemporary fine art (exhibition catalogues and monographs) and design. Books are purchased in the original language (English, French, German and Dutch), with English and Dutch as duplicate languages. Researchers and external visitors can borrow media in the library. The library aims to fulfil a public research function and contribute to the cultural critical debate. The catalogue can be consulted at www.janvaneyck.nl. The documentation centre is open to the general public. Its focus is on documentation about the institute, the artistic programme and the work of researchers and members of staff

of the Jan van Eyck. Project descriptions and CVs of present and former researchers are documented and published on the website of the institute.

FINANCES

Researchers' Contract

The relationship between the researcher and the Jan van Eyck is laid down in a contract. The contract covers the following topics: registration (duration research period,...), information on policy (documentation, accommodation, studio,...) and the concrete results of the research (distribution, copyrights, sharing revenues,...). Candidates who are accepted as researchers can only start their research period once the contract is signed.

Stipend

Researchers who fully commit to the institute (see 'attendance' p. 4) receive an annual stipend of € 8,840, paid in 13 instalments of € 680. Researchers who cannot fully comply with this condition receive only half of the annual stipend (€ 4,420). If a researcher obtains a grant from third parties, such as Unesco, through the mediation of the Jan van Eyck, a deduction will be applied to the stipend of the institute. If a researcher succeeds in finding additional financial means independently, that is to say, without mediation of the institute, these means will not be deducted from the Jan van Eyck stipend. The institute estimates living expenses, including accommodation, at € 618 a month – based on the minimum standard of living in the Netherlands.

Production Budget

Researchers who need financial support to realise productions can submit proposals to the departments. The departments have full autonomy. The departments determine the procedures for submitting proposals, for the way decisions are made and how the budget is spent.

Editorial Board

To request financing for large productions (exceeding € 3,500), researchers can submit proposals to the Editorial Board, the multi-disciplinary platform for content discussions at de Jan van Eyck, which has a production budget. The institute encourages collaboration with partner institutes and assists in obtaining (project) subsidies and sponsoring in order to increase the financial means for productions.

MOVING TO MAASTRICHT

Location

The Jan van Eyck is based in Maastricht, a university town in the south of the Netherlands, close to Belgium and Germany.

Housing

Rooms and flats are in short supply in and around Maastricht. When they are accepted at the Jan van Eyck, researchers receive information on how to search for accommodation. The researcher's secretary assists in this matter. It is important to start looking as soon as possible after admission. The average rent for a room in Maastricht is € 300 per month.

Residence Permit (MVV)

Researchers who do not have Dutch nationality require a permit to reside in the Netherlands.

Australia, Austria, Belgium, Bulgaria, Canada, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxemburg, Malta, Monaco, Norway, Poland, Portugal, Rumania, Slovenia, Slovakia, Spain, Sweden, Switzerland, Czech Republic, United Kingdom. Citizens from these countries are obliged to comply with the following requirements: A a valid passport or other valid travelling document; B sufficient financial means; C proof of health insurance. They do not have to register with the Aliens Police and do not require a residence permit. Even though a residence permit is not required, it might be

useful to request 'proof of lawful residence' from the IND. Other institutions, such as the tax authorities or banks (for instance, when opening a bank account), may request to see this proof.

New Zealand, South Korea, United States. Researchers from these countries only need to apply for their visas after having arrived in the Netherlands.

Other Countries

Researchers from countries not listed above must obtain a residence permit before coming to the Netherlands. After the selection committee has advised positively about the dossier of a candidate researcher, the Jan van Eyck applies for an Authorisation Temporary Residence (MVV) to the IND (the Dutch Immigration and Naturalisation Service). If this first application is successful, the IND will request for legal dues to be paid. Once the IND has received this payment, both the academy and the Dutch embassy in the country of origin of the researcher will be informed by the IND that an MVV will be granted. The researcher must personally go to the Dutch embassy in their country of origin to receive an MVV statement in their passport. On arrival at the academy, the academy must inform the Aliens Police within three working days of this arrival. Then, the academy and/or researcher will begin proceedings with regard to a residence permit being granted. The regional IND centre in 's-Hertogenbosch will deal with the application. If the application meets the requirements, legal dues must be paid once again. It is possible to pay by using the enclosed payment slip; the procedure will then take about six to eight weeks. This period can be shortened considerably by paying the amount due in person, at the IND centre in 's-Hertogenbosch. In that case, the residence permit will be issued immediately. Even with this combined approach of academy and researcher acting together, the procedure takes a minimum of three months.

APPLICATION DETAILS

Researcher's Profile

Researchers are expected to have attained a level equivalent to a master's degree, and preferably to have some years' professional experience.

Researchers are expected to establish the aims, methodologies and realisation of their projects.

Researchers are expected to independently formulate a relationship to the discipline of fine art, design or theory or to a collective research project.

Language

The Jan van Eyck is an international institute that welcomes artists, designers and theoreticians from all over the world. The languages of communication in the institute are English and Dutch. Researchers must have sufficient knowledge of English.

Research Period

The academic year runs from 1 January to 31 December. Research candidates can apply for a one-year or two-year research period starting on 1 January.

It is also possible to apply to do research for a different period of time (from 1 month up to 24 months). In that case, research candidates must indicate the duration of their desired research period. A time frame for their research project, stating when they would like to start and end their stay at the Jan van Eyck, must be included in the application.

See also the application details for collective research projects.

Attendance

Researchers are expected to be engaged in what is produced by fellow researchers. Regular presence in the Jan van Eyck is therefore required.

At the start of the research period researchers are asked to commit fully to the institute. If they do, they receive an annual stipend of € 8,840. To fully commit means that researchers have to be present at the institute at least fourteen days

a month and give at least two public (internal or external) presentations. Researchers who cannot comply with this condition will receive only half of the annual stipend (€ 4,420). Their involvement will be further outlined in the researchers' contract. If researchers fail to conform to the agreements made, a solution will be sought in consultation with the department and the directors.

Standard of Award

Since the Jan van Eyck is not a training institute it does not award degrees. Researchers can obtain a letter of recommendation on request.

For information about the application procedure please see pages 6-7 in this folder.

COLOPHON

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FINE ART

DESIGN

THEORY

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APPLICATION PROCEDURE

1. Deadlines

The application deadline for the three departments and the collective research projects is 15 April 2008.

2. Applying for a Department

Candidates applying for either Fine Art, Design or Theory are asked to propose an individual research project. They can indicate their interest in participating in one of the projects that are offered by the department of their choice or other departments.

3. Eligibility

Artists, designers and theoreticians who fit the researchers' profile are welcome to apply. If candidates have any questions regarding their eligibility, they can always contact one of the advising researchers, visit the institute and/or meet (advising) researchers and staff members or contact Anouk van Heesch at anouk.vanheesch@janvaneyck.nl or +31 (0)43 3503743.

4. Application Form

An application form is included in this brochure and can be downloaded at www.janvaneyck.nl.

The completed application form and documentation material has to be submitted before the deadline has expired. The required project description has a maximum of 1,000 words. If necessary, an appendix can be added. Candidates for the Theory department or for collective Theory projects are obliged to submit a bibliography.

If two or more people wish to apply as a research team, each individual has to complete their own application form and submit their own CV. However, only one project description, motivation and set of documentation material is required.

5. Documentation Material

Together with the application form, candidates must send in documentation material. This documentation must give an accurate idea of their most recent work (dating back five years max.) as artist, designer or theoretician. Candidates may send in slides (35mm), photographs, videos, DVDs, audio tapes, publications and texts. Analogue portfolios are only reviewed if unbound (do not use staples). CD-ROMs (Mac OS format) are only accepted if used as an artistic medium or to present documentation in power point format or PDF.

All documentation should be labelled with the candidate's name and the number corresponding to the documentation list added to the application form. Slides must be in plastic mounts and have front and top indicated.

6. Application Fee

The application fee is € 65, both for individuals and research teams. The application will only be dealt with if this amount is transferred before the application deadline.

The fee can be paid either by credit card or via bank transfer. Payments by cheque are not accepted.

- Using a credit card:

The Jan van Eyck accepts Visa and/or Master Card. You can download a form from the website or send a fax to Leon Westenberg (+31 (0)43 3503759), stating 'Application Fee', and the following details:

Name
Address
Postal code
Place
Card number
Expiration date
Amount (€65)
Signature

- Bank transfer:

Transfer the fee to the institute's bank account, details of which are given below:

SNS Bank
Stichting Jan van Eyck Academie
Maastricht
IBAN: NL64 SNSB 0858 2324 05
BIC: SNSB NL 2A

or

Postbank
Stichting Jan van Eyck Academie
Maastricht
Girobank IBAN: NL71 PSTB 0001 4850 82
BIC: PSTB NL 21

The arrival of your application form, documentation material and the application fee will be confirmed by letter within three weeks.

7. Selection

After the application deadline has passed, the selection committee will meet. The committee consists of the advising researchers of the department and the director of the Jan van Eyck. The committee reviews the applications and the documentation material.

8. Interviews

Within three weeks after the first selection, all candidates will be informed about the decision of the selection committee. Selected candidates will be invited for an interview with the committee at the Jan van Eyck Academie. Three weeks after the interviews, candidates are informed about the decision of the selection committee. The committee's decision is final. The academy cannot give further clarifications about these decisions, due to the amount of applications.

9. Returning the Documentation

Documentation material will be returned to all candidates as soon as possible. The documentation material of selected researchers will become part of the collection of the documentation centre, except when it concerns unique work. The Jan van Eyck cannot be held responsible for any loss of or damage to documentation material.